



Welcome to Belton, Texas!

We are excited that you are considering opening a business in this wonderful community!

Located at the crossroads of Interstate Highway 35 and U. S. Highway 190, Belton is within 180 miles of every major market in Texas. It is also at the center of an emerging high-tech corridor between Austin and the Dallas/Fort Worth area.

Belton is a proactive, business-friendly community at the center of the Temple-Killeen-Ft. Hood region, reaching a market of over 400,000 people. Belton continues to attract residential, commercial and industrial development that supports the professional and healthcare service sectors, government, consumer goods, advanced manufacturing, logistics, retail trade and business IT consulting services.

We are driven by our Vision Statement:

Belton is the Community of Choice in Central Texas, providing an Exceptional Quality of Life.

To help the Belton business community grow and prosper, we have put together this ***Retail Development Incentives Application*** to make it easier for new businesses to call Belton “home”. The application does not list every possible incentive, but it is a great reference on where to start. We are confident the guide is a useful tool for future or existing business owners and will help avoid the *red tape*.

Our city staff and all of our local agencies are prepared to help you have a successful endeavor. Please feel free to call on me at City Hall, (254) 933-5849, if we can help you in any way.

And welcome to Belton!

Ed Bandas

Retail Development Coordinator





City of Belton Retail Development Incentives

APPLICANT INFORMATION

Applicant Name / Organization: _____

Location of Project: _____

Point of Contact: _____ Email: _____

Primary Phone: _____ Secondary Phone: _____

Proposed Start Date: _____ Proposed Completion Date: _____

Total Investment Cost: _____ Total Incentive Request: _____

INCENTIVE REQUEST

TYPE OF INCENTIVE	SINGLE FAÇADE	DOUBLE FAÇADE	TOTAL REQUESTED
Façade	\$10,000	\$20,000	
Asbestos Abatement	\$4,000	\$4,000	
Fee Waiver	\$2,000	\$2,000	
Downtown Property Tax Abatement			
Other			
TOTAL			



PROJECT INFORMATION

1. Please describe in detail the proposed improvements covering each grant requested (please be specific):

****Please attach proposed design or drawings of the proposed improvements and any additional narrative.***

2. Total Proposed Capital Investment: \$ _____

****Please attach contractor cost estimates to this application, demonstrating your matching fund expenditures.***

3. Proposed use of property after redevelopment (check all that apply):

- ☐ Retail
- ☐ Mixed Use
- ☐ Multi Family
- ☐ Industrial

4. Provide a brief description of proposed business activity / use:



5. Is this application being submitted by the project owner or lessee?

☐ Owner

☐ Lessee

6. Building Owner and/or Lessee

Contact Information

7. This business is a:

☐ Sole Proprietorship

☐ Limited Partnership

☐ Limited Liability

☐ Corporation or other _____

8. Official business Name and Tax ID Number:

9.

****Please complete and return the attached vendor information form and W9***



Acknowledgements: I (we) the undersigned do hereby acknowledge and/or certify, the following:

1. That the submission of this Application does not create any property, contract, or other legal rights in any person or entity to receive grant under the Incentive Program.
2. That if grant funding is approved, full compliance will be maintained with all provisions of "Incentive Grant Program Overview," Agreement and/or special provisions attached as a part of the grant, and that failure to do so can be grounds for ineligibility to receive approved grant funding.
3. That if grant funding is approved, a designee(s) of the City shall have the right to inspect the work in progress, as well as the completed improvements.
4. That the City reserves unto itself its right of discretion in deciding whether or not to approve a grant relative to this application.
5. That the City, its employees, and its agents shall be held harmless for any damages, both personal and property, which may result directly or indirectly from any incident associated with the subject project of this Application both during and after construction, and that the City, its employees shall not be liable for any debts incurred in association with the execution and completion of the subject project of this Application, and further that the Applicant(s) assume all responsibility for any and all of the above mentioned liabilities.
6. That the information provided in this Application has been provided voluntarily, and may be relied on as being true and correct, and that the City may rely on the signatures affixed hereto as if the same had been signed before a Notary of Public or other authorized officer permitted by law to administer oaths and to take acknowledgements.

Print Applicant Name

Applicant Signature

Date

Print Applicant / Lessor Name

Applicant Signature

Date



SUBMISSION, EVALUATION, AND APPROVAL PROCESS

- ☐ Submit one (1) original application and all four (4) attachments to the Retail Development Coordinator's Office in Belton City Hall.
 - ☐ All parties having ownership in the building must be parties to this application
 - ☐ Applications must be submitted jointly (on one application form) by both the lessee and lessor for businesses operating in leased facilities.
 - ☐ Failure to provide complete or quality application may impact determination of application approval or disapproval.
 - ☐ For additional information on grants, contact the Retail Development Coordinator at (254)933-5822.
-
- ☐ The Retail Development Coordinator's Office is available to assist the applicant throughout the completion of the application and will work closely with the Planning Department and City Manager's Office.
 - ☐ A review committee will notify the applicant of its recommendation to the City Council and will forward the application and staff recommendations to City Council for consideration, as applicable.
 - ☐ The City Council may approve a request for a grant in whole or in part, or deny the request.
 - ☐ Applicants will be notified of City Council approval or disapproval in writing.
 - ☐ Upon City Council approval, an agreement will be executed between the applicant and the City.
 - ☐ The applicant may not be reimbursed for work completed prior to execution of the agreement.